



DASA Report Form

Offender: _____

School filling report: _____

Date/time of incident: _____

Person completing this report: _____

Part I. Basic Information

Incident occurred (check one):

- During regular school hours
- Before or after regular school hours

Location of incident (check one):

- Auditorium
- Bus
- Girls bathroom
- Hallway
- Playing field
- Boys bathroom
- Cafeteria
- Girls locker room
- Parking Lot
- Pool
- Boys locker room
- Classroom
- Gymnasium
- Playground
- Cyber Offense
- Other (specify below)

Incident occurred (check one):

- On school property
- At school sponsored function off school grounds
- Off school property (select this only if it is a cyber offense)

Incident was (check all that apply):

- Gang related
- Bias related

Part II. DASA

Description of Incident: (Please use as much detail as possible, such as who was involved, how it happened and if there were any injuries)

Teacher/Person reporting incident: (Last name, first name): _____

Bias(es) of Incident (check all that apply):

- Actual or perceived race
- Color
- Disability
- Ethnic group
- Gender
- National origin
- Religion
- Religious practices
- Sex
- Sexual orientation
- Weight
- Other

Part III. Actions Taken

Actions Taken (check all that apply): *Please include the number of days (in school or out of school suspension)*

- | | |
|---|--|
| <input type="checkbox"/> Counseling or treatment programs | <input type="checkbox"/> Reprimand |
| <input type="checkbox"/> Teacher removal _____ | <input type="checkbox"/> Lunch detention |
| <input type="checkbox"/> Suspension from class or activities _____ | <input type="checkbox"/> Other outside agency |
| <input type="checkbox"/> Out of school suspension _____ | <input type="checkbox"/> Parent meeting |
| <input type="checkbox"/> Transferred to Alternate Education Program | <input type="checkbox"/> Parent phone call |
| <input type="checkbox"/> Referred to law enforcement or juvenile justice system | <input type="checkbox"/> Recess privileges revoked |
| <input type="checkbox"/> Other - specify _____ | |

Consequences determined by: _____

Victims: _____

Witnesses: _____

Additional Notes:
